



## COLLECTION AND USE OF YOUR PERSONAL INFORMATION

*This document is to be read in conjunction with the Standard Self Storage Agreement; it forms part of the legal relationship between you, the Storer and the Owner/Facility, its employees and any other person entitled to enforce the SSSA.*

### Your Personal Information

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We need to collect and use your Personal Information to provide you with storage. This information includes your name, license number and address. You may choose to not provide the Facility with this information, but not doing so may affect our ability to provide you with storage.

#### The facility is authorised to collect and release your information

1. The Facility may collect information about you including your Personal Information to assist :

- a) in the provision of storage to you;
- b) in maintaining your account;
- c) in the event that we need to enforce our agreement with you in any way.

2. The Facility may **disclose** any information we have about you including your Personal Information to the following :

- a) government departments;
- b) law enforcement agencies, including the police;
- c) investigators;
- d) any person who can demonstrate to the satisfaction of the Facility a legal or equitable interest in the goods stored;
- e) liquidators, administrators or other persons appointed to administer the Storer's financial affairs;
- f) debt collection services;
- g) your alternate contact person;
- h) agents for any of the above.

3. You make the following authorisation regarding your Alternate Contact Person:

- a) that you have the right to disclose information about them including their Personal Information;
- b) that you will inform them that you have made this disclosure;
- c) that the Facility may use this information as we would Personal Information collected about you, the Storer;
- d) that they may access and correct the information held by us in the same manner you, the Storer, may correct your Personal Information.

### Your Rights

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You may view and correct your Personal Information by :

- a) giving reasonable notice to the Facility that you wish to view your Personal Information;
- b) attending at the Facility;
- c) advising the Facility in writing that your Personal Information is not correct and provide written corrections.

### More Information

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If you would like any further information regarding how your Personal Information is handled, you may obtain a copy of our Company Privacy Statement from one of our staff members.